

FROM THE ADMISSIONS OFFICER

How Do I Apply?

St John's Middle School

CONSIDER LOCATION

If you live in Worcestershire and your child is due to start school in Reception or to transfer from First to Middle school or Primary/Middle to High school, then you must apply to Worcestershire County Council for his or her school place.

Apply online

WWW.WORCESTERSHIRE.GOV.UK/SCHOOLADMISSIONS

You will be sent an email to acknowledge receipt of your submitted application

If you do not have access to the internet, you can get online at any Worcestershire library.

Parents of children resident outside Worcestershire

ASK FOR LETTERS OF SUPPORT FROM YOUR CHURCH

If you wish to apply for a place at any Worcestershire school, you must complete an application provided by your 'home' LA. (The 'home' LA is defined as the Local Authority relevant to the child's home address). The 'home' LA will ensure that the application details are passed onto Worcestershire LA for consideration in the allocation of school places.

If applying after the closing date deadline,

ENSURE EVERYTHING'S IN ORDER

If applying after the closing date deadline, you will need to visit www.worcestershire.gov.uk/schooladmissions or telephone: 01905 766524 to request a Late application form.

Complete and submit

BEST TO SUBMIT BEFORE DEADLINE

Places in schools are allocated on the basis of applications made online on or before the closing date. Therefore, it is very important that you apply by the closing date as applications received after the deadline may be classed as late and you may be unsuccessful, even if you have a child there already or live very close to the school.