



St John's Middle School



Blended learning strategy

Rationale

Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, the DfE expect schools to have the capacity to offer immediate remote education. They also state that schools need to consider how to continue to improve the quality of their existing offer and have a strong contingency plan in place for remote education provision by the end of September. This planning will be particularly important to support a scenario in which the logistical challenges of remote provision are greatest, for example where large numbers of pupils are required to remain at home.

The DfE expects schools to give pupils access to high-quality remote resources, and to provide printed resources such as textbooks and workbooks to pupils without internet access.

The DfE guidance states that there is "no single right answer" when it comes to remote teaching, as the exact approaches adopted by each school will vary "depending on the needs of its pupils and school context".

Aims

This Remote Education Policy aims to:

- Ensure consistency in the approach to remote learning for all pupils (Inc. SEND) who aren't in school through use of quality online and offline resources
- Provide clear expectations for members of the school community with regards to delivery high quality interactive remote learning
- Include continuous delivery of the school curriculum, as well as support of motivation, health and well-being and parent support
- Consider continued education for staff and parents (e.g. CPD, Supervision and Meet the Teacher)
- Support effective communication between the school and families and support attendance

Our remote education offer – Pupil scenarios

Scenario	Our remote education offer
<p>Tier 1 Individual pupil self-isolation</p>	<p>Form tutors will epraise or telephone these pupils for a welfare check and to ensure that they can access their work.</p> <p>Teachers will set work via epraise for these pupils in line with the planned curriculum to minimise gaps in knowledge, ensuring sequences of learning are appropriate to facilitate knowledge, skills and understanding upon their return.</p> <p>Pupils should receive quality feedback on their submissions addressing any misconceptions as necessary.</p> <p>Pupils will be encouraged to epraise staff individual subject staff with any queries regarding the work set.</p>
<p>Tier 2 Year group closure</p>	<p>Year groups within school will continue to follow their normal timetable.</p> <p>Pupils in year group/groups that are self-isolating will follow an adapted timetable where lessons will be taught remotely via zoom. Resources and work will be distributed and collected in for marking via epraise.</p> <p>Epraise used to take register of those in the lesson. If a child is seen in zoom lessons, no welfare phonecall required.</p> <p>If pupils are not attending zoom lessons or responding to epraise, attendance concern flagged on Edukey Safeguarding by the teacher who delivered the lesson. This concern is shared with form tutor and Head of Year. Form tutor makes a welfare call and ensures that they can access learning.</p>
<p>Tier 3 Whole school closure</p>	<p>Pupils will follow an adapted timetable where lessons will be taught remotely via zoom. Resources and work will be distributed and collected in for marking via epraise.</p> <p>Epraise used to take register of those in the lesson. If a child is seen in zoom lessons, no welfare phonecall required.</p> <p>If pupils are not attending zoom lessons or responding to epraise, attendance concern flagged on Edukey Safeguarding by the teacher who delivered the lesson. This concern is shared with form tutor and Head of Year. Form tutor makes a welfare call and ensures that they can access learning.</p>

Our remote education offer – Staff scenarios

Scenario	Our remote education offer for pupils in school	Our remote education offer for pupils self-isolating without symptoms
<p>Member of staff isolating with Covid symptoms</p>	<p>Member of staff would ring in sick in accordance with the sickness policy.</p> <p>All lessons in school taught by cover supervisor/ supply teacher.</p>	<p>All Zoom lessons and individually set teaching activities (for those children who are self-isolating whilst the remainder of their year group are still being taught in school) would be cancelled. A notification would be sent out to relevant year group parents via Parentmail, informing them of the staff's absence by EK/JM.</p>
<p>Member of staff isolating without Covid symptoms (member of immediate family with Covid symptoms or has been in direct contact with someone who has a positive diagnosis for Covid-19)</p>	<p>Member of staff would ring in to report absence.</p> <p>All lessons in school to be delivered by cover supervisor/ supply teacher with self-isolating member of staff Zooming in to support the delivery of the lesson and provide direction on expected standards.</p> <p>It is expected that the member of staff at home Zooms in for no less than 25 minutes of the lesson. The isolating member of staff is required to plan the sequence of lessons during their absence.</p>	<p>Teachers will continue to set work for individuals isolating pupils via epraise in line with the planned curriculum to minimise gaps in knowledge, ensuring sequences of learning are appropriate to facilitate knowledge, skills and understanding upon their return.</p> <p>When one or more year group is isolating, teachers will continue to follow an adapted timetable where lessons will be taught remotely via zoom. Resources and work will be distributed and collected in for marking via epraise.</p>

Monitoring work set and Zoom delivery

Staff will be required to save Zoom lessons to the cloud or hard drive for safeguarding purposes. These recordings will be sampled by Heads of department and SLT to ensure delivery meets our curriculum intent and standards for implementation. SLT will also sample a range of lessons by Zooming in and observing part of the lesson for quality assurance purposes.

Work set via epraise will be sampled by Heads of department who will offer feedback where standards fall below our minimum expectations.

Points for consideration when embedding remote learning practices

- Take a pragmatic approach to covering the curriculum, prioritising important concepts and particular groups of pupils where necessary. Teachers might decide to postpone particularly tricky concepts until a later stage, although the flexibility to alter the sequence will depend on the nature of the subject.
- Take a phased approach to curriculum content when familiarising teachers and pupils with new ways of working. Some schools are postponing the introduction of new curriculum content until remote education practices are better embedded. They're spending the first few weeks reinforcing long-term memory by consolidating topics and concepts already taught. But many schools are finding that consolidation does not have to mean repeating old lessons.
- Create educational resources in a range of formats so that they are accessible to all, reducing the risk of pupils being left behind. Pupils are more likely to have access to mobile phones than laptops or computers, so using formats (like PDFs) that can be viewed on mobile devices can improve access to resources. Other schools have identified teaching resources that can be easily printed and posted.
- Ensure remote learning practices are inclusive by researching accessibility features when planning and designing lessons. Many educational platforms that are commonly used include a wide range of free accessibility features. For example, voice-to-text and text-to-speech conversion or different viewing formats to support pupils with dyslexia and other special educational needs.
- Identify any teachers and pupils who may need additional help in making the best use of technology and tools, and think about how to address gaps in their capability and increase their confidence. Not all teachers, parents and pupils will feel confident using technology to support remote education. Some schools have provided training or peer-to-peer support to teachers and pupils.
- Provide pupils with different ways of explaining concepts or identify any likely misconceptions in advance. Teachers will have a good understanding of what effective teaching practice looks like in a classroom setting, but these same practices will often be more difficult to maintain when teaching remotely.
- Build formative assessment and feedback into teaching approaches through a mixture of quizzes, digital tools and modelling of good answers. These will help teachers to understand how pupils are achieving.
- Allow a variety of remote education practices across your school. In primary schools, for example, pupils will need more support from parents, and extended periods of

screen time for learning may not be engaging without a mix of other activities. In secondary schools, older students may be able to learn more independently, while younger year groups will continue to need support. The approach to teaching and the level of contact that teachers have with pupils may also need to be different across subject areas.

Safeguarding

Whether in school or not, we want our pupils to be safe. **The school's Acceptable use policy applies at all times.** Additional considerations have been taken and are detailed below:

Zoom

1. Pupils do **not** need to create an account on Zoom. Instead, they will be shared a participating hyperlink from the teacher via epraise. (A secure platform)
2. The teacher will admit pupils from a 'waiting room'
3. The settings are switched to have microphones and videos off when joining the meeting.
4. The teacher as host is in control of who can control the screen, save the video/chat content
5. Training has been given on how to mute and unmute all participants, including video screens
6. Teachers and pupils have been taught to be conscious of background environments and others in the room
7. Users are reminded about respecting others and using the chat box for commentary
8. Pupils and teachers are to dress and talk appropriately.
9. All lessons are recorded and can be accessed in the event of a concern being raised.
10. Where breakout rooms are used, there is a button on the left of the screen to request that the teacher enters the room if required.
11. Tips for pupils can be found in Appendix 1.

In the event that any pupil experiences inappropriate language or treatment, they can report this via epraise 'report a concern.' Using the category 'Zoom Lesson Concern' (This will only be available in the event of school moving to Tier 2 and above.)

Student Tips for Participating in Online Learning



Helpful tips for students success online

- Make sure you're muted when not talking
- Be yourself and respect others
- Ask questions using chat
- Use reactions to engage with your class
- Think before you write
- Utilize the raise your hand feature if wanting to ask a question live
- Set up an intentional space where the class is going to happen